

## MS-CPAS Blueprint Summary

<b>Assessment:</b>	Court Reporting Technology
<b>Test Code:</b>	20429Y0-2009
<b>CIP Code:</b>	220303
<b>Course Codes:</b>	
<b>Type:</b>	PS

The MS-CPAS Blueprint Summary indicates the number of assessment questions related to each unit on the assessment and indicates the relative emphasis placed on each unit. All of the listed competencies will appear on the assessment, but because of the length of the assessment, not every competency will be equally represented in the assessment.

The MS-CPAS Blueprint Summary includes a variety of information, which is explained below:

Terms and Definitions	
<b>Assessment:</b>	This signifies the name of the assessment, which corresponds with the name of the pathway or program.
<b>CIP Code:</b>	Developed by the U.S. Department of Education's National Center for Education Statistics (NCES), CIP codes are a federal coding system utilized for assessment and reporting of fields of study and program completions activity tracking.
<b>Test Code:</b>	A unique code that serves to numerically identify a specific assessment
<b>DOK Levels:</b>	Based on Webb's Depth of Knowledge (DOK), this signifies the assessment item difficulty factor to be expected in each unit. The three levels are as follows: <i>1 = Recall and Reproduction, 2 = Skills and Concepts, 3 = Short-term Strategic Thinking</i> <b>Some postsecondary programs will not use DOK levels until the next revision.</b>
<b>Instructional Hours:</b>	The total number of hours assigned to a unit per the pathway's curriculum
<b>Total Items:</b>	The total number of items assigned to each unit on the assessment. It is calculated as follows: <i>(Unit Instructional Hours / Total Instructional Hours) * Total Active Items</i>
<b>Active Items:</b>	The number of items on the assessment that will be graded
<b>Field-test Items:</b>	The number of items that are being field-tested, or piloted, to determine their eligibility for inclusion as an Active Item on future assessments. These items are not graded and, thus, will not impact the student's final score.
<b>Total Assessed Items:</b>	The total number of items on the given assessment. It is calculated as follows: <i>Active Items + Field-test Items</i>

For more information regarding this MS-CPAS Blueprint Summary, please contact the Research and Curriculum Unit by phone at 1.866.901.7433 or by e-mail at [helpdesk@rcu.msstate.edu](mailto:helpdesk@rcu.msstate.edu).

<b>Assessment:</b> Court Reporting Technology						
<b>Test Code:</b> 20429Y0-2009						
<b>CIP Code:</b> 220303				<b>DOK</b>	<b>Instructional</b>	<b>Total</b>
<b>Total Hours:</b> 15				<b>Level(s)</b>	<b>Hours</b>	<b>Items</b>
<b>CRT 1114: Stenotype Machine Shorthand I</b>					<b>4</b>	<b>19</b>
1. Operate the stenotype machine by the touch method using a real-time theory to provide instantaneous, real-time translation, with special emphasis on dictionary building/management. 2. Read stenotype theory from printed material at the rate of up to 100 wpm. 3. Take dictation on the stenotype machine at the rate of up to 100 wpm. 4. Transcribe usable copy from dictated stenotype notes.						
<b>CRT 1154: Court Reporting Procedures</b>					<b>4</b>	<b>19</b>
1. Simulate the role of the real-time reporter in trials, depositions, and administrative hearings in performing functions: 2. Demonstrate an awareness of all aspects of the court reporting profession and related job opportunities. 3. Apply the NCRA Code of Professional Ethics in simulated situations and case studies. 4. Identify the appropriate reference sources used in transcript preparation.						
<b>CRT 1173: Court Reporting English and Grammar</b>					<b>3</b>	<b>13</b>
1. Use the stenotype machine and a real-time theory to provide instantaneous, real-time translation, with special emphasis on punctuation application to include the following: 2. Utilize proofreading skills to include proper punctuation, spelling, capitalization, and differentiation between number symbols and words.						
<b>CRT 2114: Stenotype Machine Shorthand III</b>					<b>4</b>	<b>19</b>
1. Operate the stenotype machine by the touch method using a real-time theory to provide instantaneous, real-time translation, with special emphasis on dictionary building/management. 2. Read fluently from machine shorthand notes, analyzing written notes for errors. 3. Write on the stenotype machine for 5 minutes and transcribe with a minimum of 97% accuracy medical and technical dictation up to 180 wpm. 4. Utilize proper formatting for testimony and straight material, including speaker identifications. 5. Apply language arts techniques in court reporting transcription using punctuation marks, proper word usage, and capitalization. 6. Demonstrate awareness and understanding of current events.						
					<b>Active Items</b>	<b>70</b>
					<b>Field-Test Items</b>	<b>30</b>
					<b>TOTAL ASSESSED ITEMS</b>	<b>100</b>